

# ARTIST RESIDENCY

AT

THE ROYAL DRAWING SCHOOL DIMPLEX STUDIOS AT DUMFRIES HOUSE

## RESIDENT ARTIST AGREEMENT

The three parties involved in the artist residency programme at Dumfries House are *Dumfries House “DH”, the Royal Drawing School “the Partner Organisation”* and

.....“the Artist”.

This Memorandum of Understanding is intended to set out, in a clear manner, the nature of the relationship between the three parties and the expectations of each.

DH and the Partner Organisation want the residency to be a welcoming, productive and creative time for the Artist to be able to work in a peaceful and comfortable environment, whilst enjoying Dumfries House and grounds and the surrounding countryside.

The duration of the residency will be .....

The following facilities will be provided to the Artist for the duration of the residency:

- Exclusive use of an artist studio
- Accommodation, within the Dumfries House grounds, of a bedroom with shared sitting room, kitchen and bathroom
- Lunch at the Dumfries House café (subject to a reasonable daily allowance)
- Access to the interior of Dumfries House during normal opening hours
- Lifts to and from the local towns (Cumnock and Auchinleck) for shopping, etc (as and when convenient to DH staff)
- Transport to and from the Auchinleck train station on arrival/departure



Accommodation is provided by DH for the Artist's sole use. The Artist may not have overnight visitors in the accommodation provided unless agreed in advance by DH (whose agreement is only likely to be given in exceptional circumstances). There is a guesthouse at DH and several local hotels, where guests may pay to stay in the normal manner.

DH expects its staff to be friendly, helpful and professional in their relationships with the Artist and would ask that the Artist engages with DH's staff in like manner.

DH wants the Artist to feel free to ask its staff for help and advice in order to make the residency as positive an experience as possible.

DH will provide the Artist with all information necessary to benefit from the residency and will introduce the Artist to key DH staff as appropriate. Information will be provided in writing and verbally as appropriate. Whilst the Artist is wholly responsible for their own safety at all times during the residency, information provided by DH will include essential information about health and safety. The Artist is required to follow all such instructions and commonly accepted good practice at all times.

DH has a duty of care to all of its visitors. Given the extended nature of the residency, the Artist is required to provide DH with details of a relative or friend whom DH may contact in the event of an emergency. Without wishing to interfere in the Artist's privacy, the Artist is also asked to keep DH informed of their general whereabouts and, in particular, of any plans to make extended visits away from DH during the residency.

DH would ask the Artist to consider making it aware of any particular personal circumstances, including medical conditions, that the Artist feels that DH would benefit from knowing about, to assist in the successful operation of the residency.

DH and the Partner Organisation reserve the right to terminate the residency early at any time, if, in either of their sole judgements, they consider that the Artist is not approaching the residency in the spirit of this MOU. DH and the Partner Organisation will accept no liability, financial or otherwise, arising from the early termination of the residency.

The Artist is expected to donate a piece of their work to the archive at DH as a record of the residency. The choice of work will be made by DH's Curator and the Artist in consultation together.

Copyright of the work will remain with the Artist but DH reserves the right to display the work and to include a copy of it in any material (electronic and print) associated with DH and the residency programme.

The Artist is required to offer access to their studio at DH to visitors to DH on one day per week for the duration of the residency. The day of the week will be advised by DH but will usually be a Sunday.

DH and the Partner Organisation accept no liability for loss or damage to the Artist's property during the period of the residency, including the on the day(s) that the Artist's studio is open to visitors to DH.

The Artist will provide an up-to-date biography to accompany this signed MoU.



**Signed for Dumfries House:**.....

**Partner Organisation:** Royal Drawing School

**Signed for Partner Organisation:**.....

**Artist Name:** .....

**Artist Signature:**.....

